

REEMA CHAKMA

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Aspiring cybersecurity professional with hands-on experience in cyber risk management and enterprise IT support. Strong foundation in vulnerability assessment, NIST-aligned risk analysis, and technical documentation, combined with proven analytical and communication skills. Passionate about contributing to security operations, incident response, and protecting organizational digital infrastructure.

EDUCATION

Bachelor's of Science in Cybersecurity

Old Dominion University – Norfolk, Virginia

Expected August 2026

GPA: 3.97

Associate Degree in Mathematics

Pierce College – Lakewood, Washington

March 2022

GPA: 3.89

RELEVANT EXPERIENCE

Cyber Risk Management Specialist Intern | City of Suffolk — Suffolk, VA

August 2025 – December 2025

- Conducted vulnerability assessments using Tenable in alignment with NIST Cybersecurity Framework (CSF) guidelines
- Collaborated with teams to prioritize and remediate identified vulnerabilities
- Developed detailed technical risk assessment reports with actionable, NIST-aligned remediation recommendations to strengthen security posture
- Presented findings and recommendations to the City of Suffolk IT team and Old Dominion University (ODU) faculty

Desktop Support Student Worker (Current) | Old Dominion University — Norfolk, VA

October 2024 – Present

- Provide technical support to faculty and staff, managing incidents via **ServiceNow** while following IT security protocols
- Perform workstation deployments, system updates, and device lifecycle management using **Microsoft Intune** and **Jamf**
- Assist with upgrades, migrations, and tech rollouts while collaborating with IT teams through **MS Teams, Outlook, and Office**

ADDITIONAL EXPERIENCE

Math Tutor | Pierce College — Lakewood, WA

October 2021 – June 2023

- Collaborated with professors to assist students with assignments, facilitated individual and group tutoring sessions, and provided resources to support academic progress
- Inspired students to approach challenges with confidence, incorporated metacognitive principles and Bloom's Taxonomy to assess performance and provided constructive feedback

Starbucks Barista | Starbucks Coffee Company — Lakewood, WA

January 2019 – January 2022

- Provided excellent customer service using the LATTE method
- Recognized as "Partner of the Quarter," for outstanding teamwork and service

TECHNICAL SKILLS

- ❖ **Operating Systems & Device Management:** Windows, Linux, macOS, Microsoft Intune, Jamf
- ❖ **Security Tools:** Tenable (Nessus), Wireshark, pfSense, basic SIEM knowledge
- ❖ **Networking:** LAN/WAN, routers, switches, foundational network security concepts
- ❖ **Programming & Scripting:** Python (basic automation scripting)
- ❖ **Cloud:** Microsoft Azure (foundational knowledge)
- ❖ **ITSM Tools:** ServiceNow

SOFT SKILLS

- ❖ Strong problem-solving, troubleshooting, and research skills
- ❖ Excellent verbal and written communication skills
- ❖ Highly organized with the ability to prioritize tasks and manage work under pressure
- ❖ Ability to work collaboratively and independently
- ❖ Ability to work with stakeholders from different departments to support security operations
- ❖ Positive mindset with a commitment to continuous learning and development

CERTIFICATION AND TRAINING

- CompTIA Security+
- Google Cybersecurity Professional Certificate
- ISC2 Certified in Cybersecurity (CC) — Self-Paced Training
- Microsoft Intune & Azure Training — ODU
- Jamf Apple MDM Training — ODU

KEY ACCOMPLISHMENTS

- 3rd Place — ODU AI Cybersecurity Capture the Flag (CTF) Competition
- Active Member — Tau Sigma National Honor Society
- Alumni — Phi Theta Kappa National Honor Society
- Recipient — Pierce College Transitional Education Scholarship
- Dean's List: Fall 2024, Spring 2025, Fall 2025

EXTRACURRICULAR ACTIVITIES

- Cybersecurity Student Association — ODU
- Women in Cybersecurity (WiCyS)
- AFCEA ODU Chapter