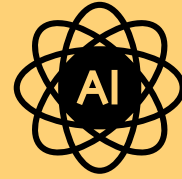




IMPORTANT ADDITIONAL COMMUNITY COLLEGE AND SCHOOL OF DENTAL ASSISTING STATEMENTS:

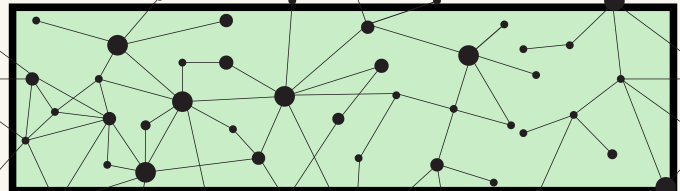
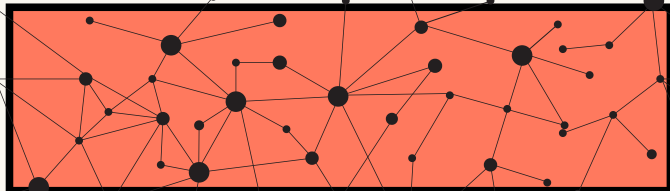
School of Dental Assisting and Instructor's AI Policy




The Dental Assisting Program faculty appreciate and accept the utilization of artificial intelligence (AI). While AI provides great opportunity for learning, when used inappropriately it can greatly inhibit learning and its use can become unethical and unprofessional. A significant experience of higher education is learning how to make meaning of, synthesize, and articulate newly gained knowledge and information. Students in the dental assisting program at Germanna Community College are permitted to use artificial intelligence software to aid in their learning and professional development. It is expected that even with the use of this technology, students maintain the highest academic integrity and professionalism expected at an institution of higher learning and from healthcare professionals.

Students are prohibited from turning in AI generated work. Students are prohibited from submitting an AI request using assignment rubric criteria. The faculty reserves the right to utilize any sort of AI/plagiarism checker for any assignment. Examples include but are not limited to Turnitin.com and similar software. Should an AI/Plagiarism checker report that AI was at greater than 10%, the student will earn a grade of zero on the assignment. The faculty and student will meet to review the appropriate use of technology. Students will be provided with an opportunity for a second attempt at the assignment. The faculty and student will agree to an acceptable due date for the second attempt. A late penalty will only be assessed on the second attempt if it is turned in after the agreed upon due date. The assignment grade will then be an average of zero for the first attempt and grade earned for the second attempt.

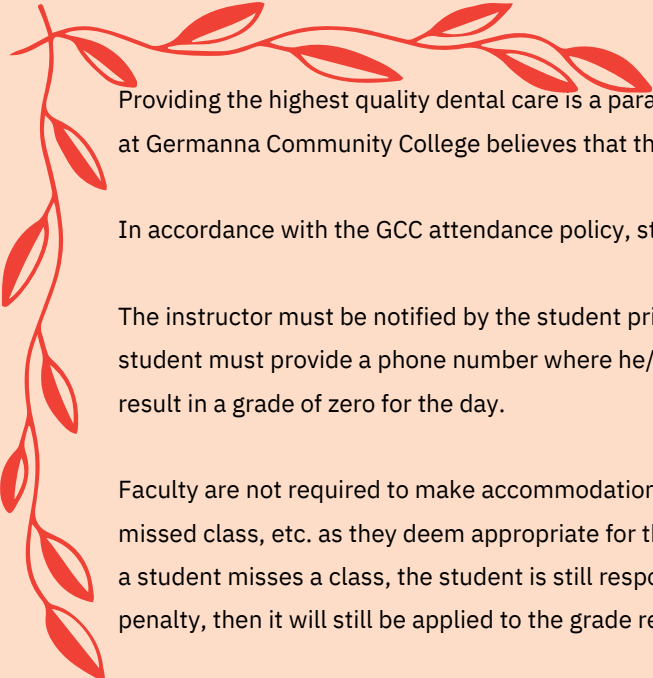
Students must cite AI in their sources. For assistance in creating these citations, please go to the Academic Center for Excellence. Additionally, students are encouraged to use AI/plagiarism checkers prior to submitting their work to ensure the highest academic integrity.





IMPORTANT ADDITIONAL COMMUNITY COLLEGE AND SCHOOL OF DENTAL ASSISTING STATEMENTS:

Course-Specific Attendance Policy



Providing the highest quality dental care is a paramount ideal and objective of the dental profession. The School of Dental Assisting at Germanna Community College believes that the learning experiences are vital to achieving this goal.

In accordance with the GCC attendance policy, students may miss 2 lectures for each class during the spring and fall semesters.

The instructor must be notified by the student prior to the beginning of the lecture session if a student is going to be absent. The student must provide a phone number where he/she can be reached. Failure to notify the instructor prior to class beginning will result in a grade of zero for the day.

Faculty are not required to make accommodations for any unexcused absences. Faculty may set any policy they see fit for late work, missed class, etc. as they deem appropriate for the learning experiences in their class. For example, if an assignment is due the day a student misses a class, the student is still responsible for turning that assignment in. If the faculty has a late work submission penalty, then it will still be applied to the grade regardless if the absence is excused or unexcused.

Upon return to the course/clinic, the student must present a note from his/her physician to the course instructor or clinic coordinator. The note must list the following:

1. Physician's full name
2. Physician's address and phone number
3. Date of medical appointment

If a student is out ill for two consecutive weeks, the student is considered to have an incomplete in the clinical course and must make appropriate arrangements for the course completion.

Excused absences include religious holidays, death in the immediate family, court appearances, illness documented with a physician's note, and attendance at professional meetings. Excused absences do not include scheduled doctor's appointments, interviews, and vacation days.

Documentation is required for excused absences. The Physician's note must include the Physician's complete name and credentials, office address, and phone number. Copies of subpoenas and/or other court documents must be provided for absences to be considered excused.

Unexcused absences in clinic will result in a point deduction (determined by the individual instructor) from the student's final grade for each absence. Make-up clinics will not be made available for unexcused absences.

Any student not present within ten (10) minutes of the starting class time will be considered absent for the class session. Two consecutive absences in a class will cause a review for remediation and program retention. Students missing more than two (2) classes may be asked to withdraw from the program and reapply at a later date.

