

Ayanna Richardson

Ashburn, VA 20148

ayannar02@gmail.com

Willing to relocate: Anywhere

Authorized to work in the US for any employer

Work Experience

Preschool Teacher Assistant

La Petite Academy - Ashburn, VA

July 2021 to Present

Sales Associate

buy buy BABY - Chantilly, VA

November 2020 to July 2021

At this job I currently do fulfillment services which is shipping out and receiving online orders. I also complete furniture orders along with registration services.

Chick-Fil-A Team Member

Chick-fil-A - Chantilly, VA

June 2019 to April 2020

Order Taking

Cash Handling

Welcoming guest

Team Member

Monkey Joe's - Sterling, VA

January 2018 to June 2019

greeting customers, party hosting, cashier

Education

Bachelor's in Nursing

Old Dominion University

August 2020 to Present

High school diploma

Westfield High School - Chantilly, VA

June 2020

Skills

- Host/Hostess

- Cash Handling
- Cashiering
- Food Safety
- Computer Skills
- Medical Terminology
- POS
- Food Handling
- Food Service
- Food Preparation
- Sales
- Typing
- Retail sales

Languages

- English - Fluent

Awards

Deans List

January 2021

Certifications and Licenses

Bloodborne Pathogens

December 2018

CPR/AED

August 2021

First Aid Certification

Assessments

Customer Service — Proficient

May 2020

Measures a candidate's skill in evaluating approaches to customer service & satisfaction.

Full results: [Proficient](#)

Electronic Health Records: Best Practices — Highly Proficient

May 2020

Knowledge of EHR data, associated privacy regulations, and best practices for EHR use

Full results: [Highly Proficient](#)

Working with MS Word documents — Proficient

May 2021

Knowledge of various Microsoft Word features, functions, and techniques

Full results: [Proficient](#)

Early childhood development — Familiar

May 2021

Knowledge of the development of children ages 0-3 and of ways to foster that development

Full results: [Familiar](#)

Indeed Assessments provides skills tests that are not indicative of a license or certification, or continued development in any professional field.