

## Cybersecurity

### CYBERSECURITY | TRAINING & DEVELOPMENT | PERFORMANCE MANAGEMENT

Transformational human resource executive with an extensive track record in leadership roles positioning organizations for growth and profitability through optimization of return on human capital and continuously re-aligning departmental and individual performance to organizational strategic goals and objectives. Extensive background in HR affairs, including code of conduct, government-mandated benefits, policies and procedures, managing employee relations, training and development, and ensuring delivery of quality services to business units within the US Military / Government environments.

- Professional who has shaped high-performing cultures in the military and significant growth bands with progressive technical resources, prolific communications, and robust development programs that boosted revenue growth. Develops an executable strategy that motivates teams individually and financially to exceed the corporate objectives through various economic cycles
- Excellent communicator with proven ability to diffuse highly charged situations by quickly responding to human resources issues and providing exceptional comfort for management and employees.
- Business savvy, results-driven, and team-oriented leader offering solid credentials coupled with experience in developing, leading, and maximizing the performance of individuals and teams. A strong leader in driving change and accomplished at developing and championing corporate values, visions, and missions.

**Management & Leadership ♦ Training & Development ♦ Staff Recruitment & Retention ♦ Business Development**  
**Strategic Human Resource Planning ♦ HR Policies and Procedures ♦ Military Operations ♦ Personnel Management**  
**Policy Development ♦ Performance Management ♦ Employee Relations ♦ Problem-Solving**  
**Technical Snapshot: MS Office Suite, Adobe Acrobat, ePEB, VTA, DTMS, UCFR**

### PROFESSIONAL EXPERIENCE

#### UNITED STATES ARMY PHYSICAL EVALUATION BOARD, ARLINGTON, VA

2017 - 2020

##### HUMAN RESOURCES CASE ANALYST

Served as a Human Resources Case Analyst for the National Capital Region Physical Evaluation Board (NCR PEB), supporting 11 Medical Treatment Facilities, Medical Command, Atlantic Regional Medical Command, two Area Regional-Readiness Commands (RRC), 19 National Guard Commands, and the Disability Rating Activity Site (DRAS).

- Directly supports all aspects of the IDES process through multiple HR systems, which are used to determine the fitness or unfitness of soldiers coping with wounds or illnesses that may prevent them from performing their duties.
- Conduct administrative and review procedures for over 14,000 cases received from the MTFs through the Electronic Physical Evaluations Board (EPEB) and Veterans Tracking Application (VTA).
- Processes Temporary Disability Retirement List (TDRL), Non-Duty Related (NDR), and Individual Disability Evaluation System (IDES) cases from Europe and Eastern CONUS.

#### 4<sup>th</sup> Battalion, 9th INFANTRY REGIMENT, FT CARSON, CO

2015 - 2017

##### PLATOON SERGEANT

Stryker Infantry Company Platoon Sergeant was responsible for the individual training focusing on marksmanship, physical fitness, warrior tasks and drills, and combat readiness. Provided mentorship for personal, performance, and professional development areas; supervised administrative actions and logistics for a 35-man platoon. Responsible for the accountability and maintenance of 5 Stryker Variants, 4 Legacy Vehicles, and company headquarters' equipment, valued at \$15,323,297.63

- Served as Company 1<sup>st</sup> Sergeant, responsible for the health, welfare, discipline, and training of all assigned Soldiers; oversees all Company administrative, logistical, and maintenance matters; advises the Commander on personnel assignments, morale, discipline, planning, resourcing, execution of training and employment of the Company; assists the Company Commander in command and control by disseminating and implementing command directives, policies, and procedures.

- Developed HR systems using Microsoft Office suite to track and maintain accountability of all personnel actions of a 145-man Company, resulting in a 46% increase in efficiency. Instrumental in developing HR systems and tracking measures adopted by higher headquarters, reducing stagnant processing times by 34% across a 645-man Infantry Battalion.

**ASIA PACIFIC COUNTER IMPROVISED EXPLOSIVE DEVICE FUSION CENTER (APCFC)  
OPERATIONS AND TRAINING NON-COMMISSIONED OFFICER IN CHARGE (NCOIC)****2012 - 2015**

Training and Operations NCOIC for the APCFC, a staff section in the US Army Pacific Operational Protection Directorate, supporting U.S. Pacific Command (PACOM) and its subordinate commands, Asymmetric Warfare Group to include the Joint Chiefs of Staff Exercise Program and Theater Security Cooperation Plan. Responsible for the selection, training, health, and welfare of 16 NCOs and oversight on the performance and deliverables of 32 contractors serving as staff; responsible for budgeting, training, and technical equipment with a net worth of \$34M.

- Served as the APCFC lead training NCOIC for the 196th INF BDE Counter IED Training Team (CTT). Responsible for training all branches of the US Armed Forces and USARPAC Partner Nations within PACOM on enemy Tactics, Techniques, and Procedures. Utilizing effective measures to defeat an IED threat, thus increasing survivability rates amongst US Armed Forces and Partner Nations.
- Senior Trainer and Partner Nations integrator for seven countries, which enabled multi-national forces to develop C-IED strategies further and encouraged information sharing with partner nations; presented CIED mission brief to 17 Asia Pacific countries, including Russia and China.
- Instrumental in developing the first Master C-IED Train the Trainer (T-3) program, which supports PACOM units in developing internal NCOs as C-IED trainers.

**2<sup>nd</sup> BATTALION, 11<sup>th</sup> INFANTRY REGIMENT, FT BENNING, GA****2010 - 2012****INSTRUCTOR/ WRITER**

Responsible for the training of newly Commissioned Lieutenants in the Infantry Basic Officer Leader Course; responsible for teaching, coaching, and mentoring students during the 16-week course; trains approximately 120 Officers annually; plans, coordinates, prevents injury, and validates training for 500 hours of instruction in warrior tasks and battle drills; supervises all activities at the individual, squad and platoon level; synchronizes and executes selected training events at the company level for up to 200 students.

- Served as the primary instructor and was responsible for training over 450 Lieutenants in Machine Gun Theory, React to Contact, and Raid courses.
- Developed and implemented the Master Resiliency Training program for new 1,248 Lieutenants with a 100 percent success rate.

**2<sup>nd</sup> BATTALION, 27<sup>th</sup> INFANTRY REGIMENT, SCHOFIELD BARRACKS, HI****2008 - 2009****AIR OPERATIONS OFFICER**

Air Operations Officer of a Battalion-sized Infantry Task Force. Primarily responsible for planning and coordinating tactical air assets while forward deployed in Iraq, planned and coordinated over 400 Aerial Reconnaissance, Close Combat Air Support, and Air Assault Missions.

- Maintained and managed over \$6,000,000.00 worth of equipment and container housing units.
- Responsible for daily briefing/ coordination with Sergeants Major and Field Grade Officers at Brigade and Battalion Levels

**EDUCATION**

Currently pursuing a Computer Science Bachelor, Majoring in Cybersecurity at Old Dominion University (Senior Year with a graduation date of December 23), High School Diploma, Westview High School-Beaverton OR/ Senior Leaders Course, Advanced Leaders Course, Basic Leaders Course-Fort Benning GA/ Senior Tactics Instructor Course-Fort Benning GA/ Basic Instructor Course-Fort Benning GA/ Advanced Situational Awareness Course- Schofield Barracks HI/C-IED Train the Trainer Course- Schofield Barracks HI